

Hamilton Township Trustee Meeting

October 2, 2025

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 PM. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal as the Official Meeting Minutes of September 17, 2025, Trustee Meeting.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Abstain

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Public Comments

Mr. Rozzi opened the floor to public comments at 6:01 PM, to which nobody came forward.

New Business

Resolution No. 25-1002A – Adopting a Cybersecurity Plan

Mr. Wright explained that House Bill 96 now requires townships to adopt a cybersecurity policy and have training and protections in place by June 30, 2026. Hamilton Township already has good systems to protect against cyberattacks and is working with our IT contractor and insurance provider on extra steps like staff training, multifactor authentication, and upgraded software. We plan to go above and beyond the minimum requirements.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-1002A, a resolution adopting a cybersecurity policy.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

Resolution No. 25-1002B – Reappropriation in the Fire & EMS Levy Fund

Chief Jewett explained that the cost will cover a remanufactured transmission for Engine 76, a 10-year-old truck, which will include a four-year warranty. He noted that this type of expense cannot be budgeted in advance since it is impossible to predict when it will occur.

Mr. Rozzi made a motion with a second from Mr. Cordrey to Resolution 25-1002B, a resolution approving reappropriation in the Fire & EMS Special Levy Fund to reconcile budgets for the calendar year 2025.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

Resolution No. 25-1002C – Ambulance Transport Fees

Chief Jewett stated with the new assisted living communities being proposed in the Township, we're suggesting an update to our resolution that lets us charge for certain ambulance runs. Many nursing homes call EMS for non-emergency transport such as taking a resident to the doctor when a private ambulance service could be used. Other nearby communities have added policies to collect fees from these types of calls since they are not covered under Medicare guidelines. The only residents that will be charged for this service are ones in care facilities.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 25-1002C, a resolution establishing reasonable charges for the use of Hamilton Township Fire and Emergency Services.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

Motion- Approving a Then and Now Certificate for the Road and Levy Fund

Mr. Wright clarified this is a necessary to complete the steps for final payment to the contractor for this year's road repaving program as the final invoice was received prior to the County sending the second half property tax revenue.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve a Then and Now Purchase order to Barrett Midwest Central in the amount of \$245,178.75 to be taken out of the Road Levy Fund, account number 2907-330-400-000 Supplies and Materials.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Motion – Accepting Assistance to Firefighters Grant

Chief Jewett briefed the board that the Fire Department secured a federal Assistance to Firefighters Grant. With a local 10% match of \$5,865, the Township will receive \$64,515 to fund paramedic certification for three EMTs, fast water rescue training for two firefighters, Ohio Fire Executive training for two members, and Blue Card ICS certification for the rest of the department.

Mr. Rozzi made a motion with a second from Mr. Cordrey to accept an Assistance to Firefighters Grant in the amount of \$64,515 with a required match from the Township in the amount of \$5,865.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

Motion- Amend the Hamilton township Roster as Presented

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the amendment of the Hamilton Township roster as presented.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Public Comments

Mr. Rozzi opened the floor for public comments at 6:11 PM.

Rusty Holman revisited his remarks from the previous Trustee Meeting, noting that after reviewing expenses, the Township currently has 13.3 months in reserve. He urged the Trustees to shift their mindset from primarily saving funds to strategically spending them.

Trustee Sousa asked Mr. Holman to provide examples of ways to “move the needle” toward identifying savings. Mr. Holman responded that he has previously recommended forming a Cost

Reduction Committee and, in his role as a self-described “fiscal analyst,” has saved the Township money in the past.

Trustee Cordrey challenged Mr. Holman’s comments, stating that he and the other Trustees have consistently invested in Township departments while being both strategic and transparent about the level of reserves. He emphasized that they are on track with promises made to improve Township operations and services.

Trustee Rozzi added that enhancing services for residents is essential, as taxpayers deserve a high return on investment. He pointed out that the Township’s status as one of the safest communities in the state reflects those efforts.

Trustee Sousa agreed that while communication between staff and Trustees is strong, there is room for improvement in sharing information more effectively with the public.

Administrator Wright also offered specific examples of how the Township continues to save money.

With no further comments, Mr. Rozzi closed the public comment portion at 6:27 PM.

Administrator’s Report

Administrator Wright gave the following updates:

Ellen Horman announced that the Township has received its 11th consecutive clean audit. Mr. Wright expressed his pride in Ms. Horman, the staff, and the elected officials for their hard work and continued commitment.

In Parks and Recreation, bid packets for the Mounts Project have been released, with 20 contractors responding, and onsite interviews will take place next week. It was also noted that the sunflower field at Mounts Park is currently in full bloom.

Trustee Comments

Mr. Sousa congratulated Ms. Homan and the staff on achieving the Township’s 11th consecutive clean audit, noting the significance of this accomplishment following the Township’s past fiscal emergency.

Mr. Cordrey also congratulated staff on the clean audit and confirmed that the sunflower field is in full bloom, drawing many students for homecoming and senior pictures. He reminded residents that early voting begins on October 7, with any updates to voter information required by October 6. He also noted that Election Day is November 4 and encouraged everyone to get out and vote.

Executive Session-

Mr. Rozzi made a motion with a second from Mr. Cordrey to adjourn the executive session at 6:31 p.m.in with ORC 121.22(G)(8a) to discuss economic development.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of the executive session and adjourn at 7:25 p.m.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes